**Change Request # ……**

|  |  |
| --- | --- |
| **Project ID**  |  |
| **Project Title**  |  |
| **PI name**  |  |
| **Change Request Details** |
| **Change Request Type** |
| **Change in budget:** | **Change in team:****In case of team member change, please attach:*** **the new member’s resume**
 | **Change in duration:** | **Change in equipment:**  |
| **Requested change**  |
|  |
| **Justification**  |
|  |
| **PI’s Signature** | (Please add your electronic signature) | **Date:** |

**>> Directions:**

1. This form MUST be submitted by the PI via email: requests@smartci.alexu.edu.eg